

**PSG Institute of Technology and Applied Research**

**Neelambur, Coimbatore 641062**

**Minutes of NAAC Criterion Coordinators Meeting held on 20.12.2021 at 04.00pm**

Members Attended			
1.	Dr.G.Chandramohan - Principal	6.	Dr.N.Sathiyathan – AP(Sr.Gr),EEE
2.	Dr.R.Ramesh - Professor, Mechanical	7.	Dr.K.Balaji – AP, Chemistry
3.	Dr.D.Elangovan – Professor, Mechanical	8.	Mr.N.Sethunarayanan - AP(Sr.Gr), English
4.	Dr.D.Sivaganesan - Professor, CSE	9.	Dr.V.Krishnamoorthy – Librarian
5.	Dr.V.Chitra – AP(Sr.Gr), Maths		

NAAC Criterion Co-ordinators meeting was conveyed to prepare criterion wise data that is to be reviewed by Dr.Sheela Ramachandran

Sl.No	Points Discussed	Action to be Taken
1.	<b>CRITERION – II:</b> Teaching Learning and Evaluation	<ul style="list-style-type: none"> <li>Dr.P.Reba and Dr.N.Sathyanathan will present the criterion II metrics on 22.12.2021 in the HoD's Meeting.</li> </ul>
2.	<b>CRITERION –I:</b> Curricular Aspects	<ul style="list-style-type: none"> <li>Mr.V.Navin Ganesh will present the criterion I metrics on 22.12.2021 in the HoD's meeting.</li> </ul>
3.	<b>CRITERION–IV:</b> Infrastructure and Learning Resources	<ul style="list-style-type: none"> <li>Dr.V.Chitra and Dr.V.Krishnamoorthy will present the criterion IV metrics in the NAAC online review meeting on 22.12.2021 from 4.30 pm to 5.30 pm.</li> </ul>
4.	<b>CRITERION –VII:</b> Institutional Values and Best Practices	<ul style="list-style-type: none"> <li>Mr.N.Sethunarayanan will present the criterion VII metrics in the NAAC online review meeting on 22.12.2021 from 4.30 pm to 5.30 pm.</li> </ul>
5	Presentation of one metrics each from all Criteria's by respective Criterion in charges.	<ul style="list-style-type: none"> <li>One metric from each criteria along with data and scanned copies of evidences will be presented by each criterion in charges on 29.12.21 from 4 pm to 5 pm.</li> </ul>
5.	Data to be presented in review meetings	<ul style="list-style-type: none"> <li>Any data that is to be presented in the review meeting should consist of all the data pertaining to 2016-2017 to 2021-2022.</li> </ul>
6.	<b>CRITERION I to V</b>	<ul style="list-style-type: none"> <li>As these criteria's consist of mostly quantitative metrics, it is decided to appoint department level co-ordinators to work on these criteria's.</li> <li>List of department level coordinator's name will be circulated to criterion coordinators on or before 22.12.21.</li> </ul>

7.	Documentation of physical facilities	<ul style="list-style-type: none"> <li>It is decided to convince a meeting of Non-Teaching staff to train them in taking geo-tagged photos of the physical facilities available in the college.</li> </ul>
8.	Documentation for placement	<ul style="list-style-type: none"> <li>All the placement offer letters should be scanned along with principal signature.</li> </ul>
09.	Library	<ul style="list-style-type: none"> <li>For considering library finance it is decided to take the year as financial year from Apr to March</li> <li>As far as academic year concerned it is decided to take year from July to June.</li> </ul>
10.	Green Campus	<ul style="list-style-type: none"> <li>It is decided to take certificates for Green, Energy and Environment from the concerned departments.</li> </ul>

  
**Director – IQAC**

  
**PRINCIPAL**